



**INTERNATIONAL
FUEL TAX
ASSOCIATION, INC.**

Manages

The International Fuel Tax Agreement

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Minutes of the meeting of the IFTA, Inc. Board of Trustees (Board) held on August 14, 2014, following the 2014 Annual IFTA Business Meeting (ABM). In attendance were:

IFTA, Inc. Board of Trustees

Ron Hester	Ontario Ministry of Finance
Stuart Zion	Colorado Department of Revenue
Chuck Ulm	Comptroller of Maryland
Cindy Arnold	Nevada Department of Motor Vehicles
Garry Hinkley	Maine Bureau of Motor Vehicles
Trent Knoles	Illinois Department of Revenue
Stephen Nutter	Virginia Department of Motor Vehicles
Joy Prenger	Missouri Motor Carrier Services

IFTA, Inc. Personnel:

Lonette Turner	CEO / CFO
Debora Meise	Senior Director
Tammy Trinker	Office and Events Administrator
Patricia Platt	Program Compliance Administrator
Richard Beckner	Program Compliance Administrator

ANNUAL BUSINESS MEETING DISCUSSION

Following the ABM, the Board met to review the meeting and suggest changes for the 2015 ABM. Ron Hester (ON), President of the Board called the meeting to order.

The Board and IFTA, Inc. Staff held a meet and greet session during breakfast on the first day. The set up for the meet and greet was not conducive to good discussion. The Board talked about whether such a session was necessary in the future. The Board discussed reviewing the registration list prior to the meeting to identify new voting commissioners. The Board members could contact the new commissioners prior to the meeting for one-on-one discussions. During the meeting, recognize those who are in attendance for the first time, or for the first time in a while.

Other items from the ABM that were discussed included liking the fact that the Town Hall session of the meeting was not rushed. There were several topics which generated good discussion. This should continue in the future. Also, be sure that the voting spreadsheets utilized at the meeting are working properly before any voting begins. They need to be tested at the meeting as well as at IFTA, Inc.

ACTION ITEMS

1. Do not include a meet and greet session on the 2015 ABM agenda.
2. On the registration form for the 2015 ABM, include a question to determine our first time attendees and those who have not attended in the recent past.
3. Notify the Board members when first time attendees register for pre-meeting contact.
4. Test voting spreadsheets at the ABM on the equipment provided in the A/V package.
5. Consider developing an IFTA voting application for use at the Annual Business Meeting.
6. Review Commissioner Travel Policy.

COMMITTEE CHAIR MEETING DISCUSSION

During lunch the second day of the ABM, the Board met with the IFTA Committee Chairs. This was the first year that their travel was funded by IFTA, Inc. to attend the meeting. It was the consensus of the Board that the meeting with the Committee Chairs was very beneficial. The Chairs expressed the same during the lunch meeting. The Chairs hope that the Board will continue this practice. Also, the Chairs were agreeable to conference calls with the Board during Board meetings.

One of the primary concerns of the Chairs was the filling of vacancies on the committees and how difficult that could sometimes be. They also expressed concern that some committee members do not regularly participate on the committee conference calls. This puts an added burden on those committee members that work on projects and plan meetings. The Board pledged their support in assisting in these matters. Because of the nature of the work of the members of the Law Enforcement Committee (LEC), the Chair asked that the Board consider changing the LEC charter to allow three representatives from each region.

ACTION ITEMS

1. Send to Ron Hester the President's report given by Scott Greenawalt recognizing the jurisdictions that have participated on the Board and Committees over the years.
2. Be sure the Committee Chairs review the Roll-off Schedules for the committees to ensure the schedule is being followed.
3. At the October meeting, review the LEC Charter to determine if changes are appropriate. Think about whether administrative representation would be appropriate on this committee.

Mr. Hester then adjourned the meeting.